



## **Terms and Conditions of Booking**

### **Guaranteeing a Booking**

Credit card details are required to guarantee a booking.

A deposit is required to guarantee a Booking.

A signed copy of this form must be sent back to us as soon as possible to ensure all details are correct for your booking.

### **Deposit Requirements:**

We do require a booking deposit of €50 per person.

We require all groups to settle their accounts on arrival, to elevate any delays on the day of departure.

We also require a pre-authorisation on a credit card upon Check-in for any incidentals that may occur during your stay with us.

If you do not have a credit card a €50 cash deposit per person is required for any incidentals that may occur on your room during your stay with us, this is fully refundable upon departure providing there are no outstanding balances.

### **Rooming List**

Final Rooming list is due 4 Weeks prior to arrival.

Final number of rooms & Guests is required 72 Hours prior to arrival this is the number of rooms guaranteed for your stay.

If the number of Rooms increases on the day of arrival we will do our best to accommodate the client.

### **Cancellation Policy**

In the unfortunate event that a group requires cancelling a confirmed booking, the following cancellation fees apply:

If you cancel within 15 days prior to arrival date no charge is chargeable.

If you cancel within 14 days prior to arrival date 50% value of the booking is chargeable.

If you cancel within 3 days prior to arrival date 100% value of the booking is chargeable.

### **Karma**

We offer a discount for Karma Nightclub to all residents.

Normal Nightclub rules apply.

Please note that no Hens attire or fancy dress is permitted in Karma.

### **Residents Bar**

The Resident's Bar is at the discretion of the night manager

### **Parking:**

We do have a car parking at the rear of the Hotel, which is Free of Charge to all residents.

Please be advised that spaces are limited. If in the event that you do not get parking with us there is further parking available in the Athlone Town Shopping Centre located directly beside us.

### **Note from Management:**

Please note management do not accept any responsibility for loss, theft or damage of any articles on the premises.

Please be aware that there are other residents in the hotel – noise levels must be kept to a minimum – if there are any complaints about noise the group will be charged if any refunds are given. If any damage is caused in the rooms, the credit card number given for that particular room will be charged.